**Deer Park Vineland Road Local Service District**

**530 Salmonier Line**

**Holyrood, NL**

**A0A 2R0**

**DP/VR LSD Committee Meeting Agenda**

**July 2, 2024 O’Regan Agencies Ltd.**

Present:

Dave Chaulk

David Hiscock

Terry Penney

Matthew Daley

Corey Butler

Kevin O’Regan

**Call to Order**

**Dave Chaulk called the meeting to order at 5:36 pm**

**Call for New Business**

**Acceptance of minutes last Committee Meeting February 19, 2024**

A motion was made to accept the minutes of the last meeting held February 19, 2024 by Corey Butler. Seconded by Matthew Daley. A vote was taken and the motion carried.

**Financial Update**

 We have HST outstanding of approximately $ 42,000. There have been issues with he timing of reporting and statement filing, which our account has worked through and we expect the funds to be deposited in the coming weeks.

We have had ongoing with property owners paying via post dated checks, which we continue to discourage, as it is difficult to manage, especially after the payment deadline as it involves a bank visit for often one small check. In a case-by-case evaluation, we will allow multiple payments by etransfer, however this as will requires extra management of funds.

There is a list of outstanding accounts that can be forwarded to collection.

David Hiscock raised the issue of the possibility of creating a lean, or seizing property of non-paying properties. There was also a question if there should be a higher rate for individuals operating a commercial business form a property within the LSD. To be followed up with legal advice.

Our bank balance is currently just over $ 145,000, which will allow significant road work .

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**Roads Update**

The Road network is generally in good shape, with the areas that historically cause issues being addressed. It has been observed that there is an increase in heavy vehicle traffic on the network, due to construction on properties throughout the LSD. The road work has begun, with individual projects prioritized by need by the Road Committee. It has been determined that quality roadwork produces lasting results, with the challenge being assigning the funds appropriately.

**Missing Committee Member**

We have been in touch with Municipal Affairs, with a formal request for the minister to appoint a person to fill the empty seat on our committee that was not filled at the last AGM. We are required to hold an in person special meeting to fill the vacant seat. After discussion, it was the decision of the committee that to hold a meeting to fill the seat would not be successful; we were unable to get a nomination from the floor at the last AGM, and during the summer it would be impossible to get a quorum. It was decided that the election would be held at the next AGM.

**Emergency Procedures Plan update**

Dave Chaulk agreed to review the plan and report back.

**Municipal Capital Works Project**

David Hiscock provided an update. This process is held up at the consultant level. He will work through an update on costs, as engineering services will be required. Hi expects that we will have a one year time frame to expect the work to be completed.

**Civic Numbering 911**

This project is continuing, with securing that last bit of information proving difficult.

**New Business**

Terry Penney confirmed verbally that he was resigning from the committee effective a the end of the meeting. Dave Chaulk accepted the resignation.

**Adjournment**

At 6:35pm Terry Penney made a motion to adjourn the meeting. Seconded by David Hiscock. A vote was taken and the motion carried.