

**Deer Park Vineland Road Local Service District  
530 Salmonier Line  
Holyrood, NL  
A0A 2R0**



**DP/VR LSD Committee Meeting Agenda**

**November 17, 2021  
Via Video Conference**

Present:

Dave Chaulk  
Wanda Highmore  
Kevin O'Regan  
Charlie Noseworthy  
John Hussey

Absent:

Jeff Fifield  
Jim Batterton

**Call to Order of Meeting**

Dave Chaulk called the meeting to order at 7:05pm and confirmed a quorum. Dave was having trouble with the remote connection and passed the chair to Kevin. He was unable to present from his computer, but had a voice connection to the meeting

**Confirmation of Agreement on Electronic Meeting**

All participants agreed to accept the meeting be conducted electronically

**Acceptance of last Committee Meeting May 18, 2021**

Kevin O'Regan accepted responsibility that the previous meeting minutes were not available to review.

**Road Report**

Dave Chaulk presented the road report. Even at this date road work is contuing with equipment still operation in the LSD. Our contractor had delays in starting early season work, unfovorable weather conditions delayed the start of our work and we had to reschedule to fit in the contractor schedule. The work is also improving road sight lines.

The are several projects that will need to be evaluated in the new year.

## **Approval 2020 Financial Statements**

Kevin O'Regan presented the 2020 Financial Statements prepared by Coombs and Associates, and reviewed them completely. He made a motion to accept as presented and was seconded by Wanda Highmore. A vote was taken and the motion carried.

## **Finances**

The LSD continues to operate financially successfully, with all expenses met and a projected small surplus at year end. The reserves are intact with the investment certificates due to renew in Early December.

There is a small residual amount of \$ 855.00 due to Holyrood, Kevin O'Regan made a motion to pay this, and was seconded by Charlie Noseworthy. A vote was taken and the motion carried.

## **Collections Update**

Collections have been strong this year, several delinquent paying properties were sold, with back balances paid in full. There are still some outstanding fees to collect.

## **Snow clearing Contract**

Dave Chaulk reported the Newco Metal was looking for an increase in fees for the snow clearing contract, the fee has been the same for a number of years, and that they were looking for a 15% increase. With the new Procurement Thresholds issued by Service NL, the committee can renew this contract without tender call.

John Hussey made a motion to renew the Snowclearing Contract for 2 additional years at the new rate. Seconded by Wanda Highmore. A vote was taken and the motion carried.

## **Digital mapping of DP/VR LSD for fire and emergency response**

Dave Chaulk explained the major headway made in this project due to the efforts of a family member of one of the LSD residents, David St. George. David is a graduate of a related program and offered to combine the maps we currently have into one mapped system of the LSD. This was a significant task, and has given us the ability to take this project to the next level that we can manage. He has also offered to format this when completed to the proper sources that it becomes available to all.

There was discussion about a fee to extend to David for this task. Wanda Highmore recommended a payment of \$ 2,000 be made to David to compensate him for this work. Seconded by John Hussey. A vote was taken and the motion carried.

## **2021 AGM and Committee Election**

The 2021 AGM was discussed, and although the last AGM was conducted virtually, we have been requested to hold an 'in-person' meeting as an election for the new committee is required.

The date for December 15<sup>th</sup> was set, with the desired location being the Capital Hotel in St. John's. Wanda Highmore to secure the location, with Dave Chaulk to prepare signs for the LSD.

Kevin O'Regan made a motion to accept these details, seconded by Wanda Highmore. A vote was taken and the motion carried.

### **Adjournment**

Being no further Business, Wanda Highmore made a motion at 8:12pm to adjourn the meeting, seconded by Charlie Noseworthy. A vote was taken and the motion carried.