

**Deer Park Vineland Road Local Service District
530 Salmonier Line
Holyrood, NL
A0A 2R0**



**2019 Annual General Meeting
September 10, 2019
Capital Hotel, St. John's
7:00pm**

Call to Order

Dave Chaulk called the meeting to order at 7:10pm, welcomed all present and thanked them for taking the time to attend the meeting.

Confirmation of Quorum

Dave Chaulk confirmed that we had reached the required Quorum of 42 properties represented by owners present in the meeting

Introduction of Members

Dave Chaulk introduced the current committee members who were all present for the meeting. He thanked them for their involvement on the committee.

Approval of 2018 Minutes.

Copies of the 2018 AGM minutes were circulated to attendees. There was a motion by Roger Coombs to accept the minutes as presented. Motion seconded by Stu Whitten. A vote was taken, and the motion was passed.

Call for new Business

Dave Chaulk made a call for new business and one discussion item was added, 'Trees on Road on Marshland Trail'.

Financials

The Financial statements for the year ended January 31, 2018 were circulated. Kevin O'Regan opened the session by thanking Roger Coombs of Coombs and Associates who has again prepared the Financial Statements and made necessary filings on our behalf at no charge to the LSD.

He also thanked Olga McWilliam-Benson of Benson Buffett Law for providing legal services to the Committee throughout the year, as her support of the LSD.

Kevin reviewed each section of the financial statements. The LSD finished the year with \$29,600 in the bank, with the Contingency funds of \$ 25,000 still untouched. Fire Fees have been paid to Holyrood, bills are all current and the LSD is financially sound. It continues to operate with a small administration cost.

Kevin O'Regan made a motion to accept the financial statements as presented. The Motion was seconded by Helen Nofall. A vote was taken, and the motion passed.

There was significant discussion around collection of Road Fees, with the largest challenge being many owners waiting until late in the year to pay fees. Currently, there is a late payment charge, but it is rarely collected.

It was pointed out that in the current year almost \$ 33,000 has been collected since the March 31st deadline.

Dave Chaulk pointed out that this creates three problems: the time it takes to follow up with payments and the cost of having someone do the follow up to contact owners. The major problem is that, as we operate by a cash budgeting method, we plan our road work based on the money we have after meeting our contract obligations. With payments coming in late, we run out of time to spend the funds.

There was considerable discussion on the floor to the issue, including 'special cases' where owners can not pay on time. (It was explained that the committee deals with these on a 'case by case' basis.)

There was a motion by made by Jim Buckingham to "Raise the road fees portion of the annual bill to \$ 400.00, with a discount offered in 2020 of \$ 100.00 if the full bill including First Response Fee of \$ 45.00 is paid in full by March 31, 2020." The motion was seconded by Dan Maher. A vote was taken and the motion was carried.

Emergency Service Address Project

Dave Chaulk and Kevin O'Regan presented the "Emergency Service Location" project and used a slide show to demonstrate how it will work. This is a project that the committee undertook with Bell Aliant under request of 911NL to provide location to number all the residences within the LSD in a logical civic address system to assist emergency responders.

The current number system is a system of assigned lot numbers and is difficult to navigate.

The project would be initiated over the coming year and will see a small metal sign installed at the road entrance to each property indicating the civic address of the property. The signs will be color coded to the road names, and the lots numbered in order of 50m spaces. The committee has budgeted for the cost, so there will be no extra cost to residents.

There were several questions, but the entire program was well received. It was pointed out that the signs need to be placed above the snow line and visible from the road.

Road Report

Dave Chaulk presented the Roads Report. He opened by thanking Bob Anstey of Triple A Excavating and Leo Squires for the excellent level of work complete on the cabin access road network.

There was significant work done on the system over the summer months, and at the present time work is continuing on Vineland Road, and will continue into next week. There was a request to place road markers where possible in some areas of concern to ease in snow clearing operations.

The system is in great shape, with enhancement work done that will provide benefit over several years.

There were concerns raised over private contractors driving large equipment over the road. Dave Chaulk reminded owners that they were responsible for any damage that their contractors did to the road, and asked them to remind any contractors to operate equipment in consideration of the 30km speed limit throughout the network.

There was discussion over owners with multiple trailers parked on property. Dave Chaulk reminded that the committee's mandate is to deal with the road system and access, and that use of individual property was beyond the scope.

Confirmation of Acts

Roger Coombs made a motion: "Be it resolved that all Acts, Contracts, Bylaws, Proceedings, Elections and Payments enacted, made, done, and taken by The Directors of the Association since the last meeting of the active members be and the same are hereby approved, ratified, and confirmed."

Seconded by Bob Anstey. A vote was taken and the motion carried.

New Business

There was a discussion on Tree Overgrowth. The owners agreed to deal with what they could in order to assist.

Elections

Dave Chaulk turned the chair to Kevin O'Regan and asked him to conduct the election. Kevin O'Regan explained that the election term was for a period of two years, and there were 4 positions for Full Time Residents and 3 positions for Part Time Residents.

The first nominations were called for Full Time Resident Committee Members.

Dave Chaulk was nominated by Gary Burt and accepted. Seconded by Larry Manion.

Jeff Fifield was nominated by Stu Whitten and accepted. Seconded by Bob Anstey.

John Hussey was nominated by Scott Hussey and accepted. Seconded by Jim Buckingham.

Wanda Highmore was nominated by Bride Thomas and accepted. Seconded by Paul Stowe.

After three calls there were no more nominations, and the 4 nominees were declared elected by acclamation.

Nominations were called for Part Time Resident Committee Members.

Charlie Noseworthy was nominated by Chris Ashley and accepted. Seconded by Brenda Ball.

Jim Batterton was nominated by Reg Young and accepted. Seconded by Wayne Gordon.

Kevin O'Regan was nominated by Carl Burt and accepted. The Chair was passed to Dave Chaulk to conduct the balance of the election. Nomination was seconded by Jonathon Galgay.

After three calls there were no more nominations, and the 3 nominees were declared elected by acclamation.

Adjournment

There being no further business, Wanda Highmore made a motion to close the meeting at 8:02pm. Seconded by Larry Manion. A vote was taken and the motion carried.